

# WELCOME BACK!

Welcome back to school! We are so excited to have you back on campus!

All students will be dropped off at one of the building entrances, beginning at 7:30. Breakfast served at 7:30.

During arrival, only Motley students and staff are allowed in the building.

School hours are 7:45-3:05.

The tardy bell rings at 7:55.




Only Motley students and staff allowed beyond this point.

# ESSENTIAL VISITORS

- Motley staff are committed to safety and health of all students. Our top priority is their health and well-being. We will do everything in our power to keep them safe!
- All Motley staff members complete the self-screener each day before or upon arrival.
- Only essential visitors (district personnel, law enforcement, CPS, EMS) are allowed to be on campus and they will take their temperature upon arrival.



# PARENT VISITORS



Please no visitors  
at this time!

Please call  
972-882-5080  
for assistance.

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- Guardians are encouraged to call the school if they need assistance. They will not be allowed in the building at this time.
- No visitors are allowed during breakfast or lunch.
- It is best to schedule appointments outside of the school day.
- If a student is being picked up, the parent will call the school from the front porch and will show their ID through the window. The student will be released from the double doors into the foyer and then out the front doors.

# SANITIZING AND DISINFECTING



- Sanitizing stations are positioned throughout the campus.
- Sanitizing backpacks will be used in classrooms every night!
- NPBI units “Air Filtration” have been purchased and installed at Motley.
- Disinfecting spray bottles and solution will be provided for each classroom.
- Equipment will be sanitized throughout the school day.
- A custodial helper was hired to disinfect common areas throughout the school day.

# **MOTLEY STUDENT LIFE**

We want this school year to be full of  
fun and adventure!

We can do this safely and effectively  
if we all do our part!

We all must take personal  
responsibility for our health and the  
health of others.

Stay home if you are sick, have fever,  
or have any COVID symptoms.

Students are allowed to bring:

- Backpacks
- Water Bottles (new water dispenser in cafe)
- Bottles of Water
- Hand Sanitizer
- Gloves
- Masks
- School Supplies
- Snacks
- Lunch
- Books
- Devices

# **MASKS and LANYARDS**

- All students and adults are expected and mandated to wear a mask and/or face shield if developmentally appropriate and if social distancing is not feasible.
  - Grades K-3 are expected to wear a mask.
  - Grades 4-5 and Staff are mandated to wear a mask.
- Motley has a mask and lanyard for each student. Students will hook their mask to the lanyard when they are not wearing it while eating. They will be wearing a mask when social distancing is not feasible.



# DEVICES

Each Mesquite ISD student has a device checked out to them.



Students need to bring devices to and from school each day.

Students will need to charge their device at home using the charger assigned to them.

Students will need to bring their device to school and take good care of it. It is assigned to them and they are responsible for it.

Each student must maintain their own device to prevent the spread of germs. Students will not share devices.

In the rare case of school closure, students will have their devices with them at home each evening.

# **ARRIVAL: SAFETY Protocols**

Students will wear masks and will remain six feet apart from other students whenever feasible.

- Each student will arrive through one of the main entrances and will either go to breakfast or assigned location
- Breakfast will be served in the cafe in a 'grab and go' style at 7:30.
- PreK enter playground side and go to class
  - Kinder- to cafe or classroom
  - 1<sup>st</sup>, 3<sup>rd</sup>, & 4<sup>th</sup> -to cafe or gym
  - 2<sup>nd</sup> -to cafe or classroom
  - 5<sup>th</sup> Grade -to cafe or portable



# WATER

Motley has a new touch-free water dispenser in the cafeteria.

We no longer have water fountains available.

Students can keep a water bottle at their desk and can refill if needed based on their class schedule.



# CLASSROOM

- Students will have their own supplies.
- Students will sanitize hands before and after accessing the classroom library books.
- Students are expected to bring their Mesquite ISD device charged to and from school daily.
- Classrooms will be equipped with sanitizing spray and wipes.
- If feasible, teachers will space students six feet apart in the classroom.
- The teacher may have additional expectations for their specific classroom.
- Students will wear their masks in the classroom and when they are within six feet of other students.

# RESTROOM

- Classes will visit the restroom based on the Motley restroom schedule.
  - Pre-K, Kinder and 3<sup>rd</sup> Grade will visit the restroom in their classrooms.
  - 1<sup>st</sup>, 2<sup>nd</sup>, 4<sup>th</sup> and 5<sup>th</sup> Grade will visit the restroom in the front hallway.
- Students will sanitize before and after visiting the restroom.



# **MUSIC, ART, LIBRARY**

- Students will not share instruments or supplies in these classrooms.
- The music teacher has created music kits, one for each student that includes creative handmade instruments.
- Students will be spaced and seated as far apart as possible in music, library, and art classes.
- Masks are expected to be worn at all times.
- Students can checkout library books using their new scannable library card.

# **PE**

- Students must wear their mask and lanyard to PE class.
- Students will be seated on their colored square in the gym six feet apart. The first students to arrive will sit at the furthest end of the gym.
- Once all students are seated, stretches and exercises will begin at their square.
- Students can remove their masks if they are six feet apart.
- Students will utilize the gym and the outdoor spaces during PE.
- Students closest to the door will exit the gym first.

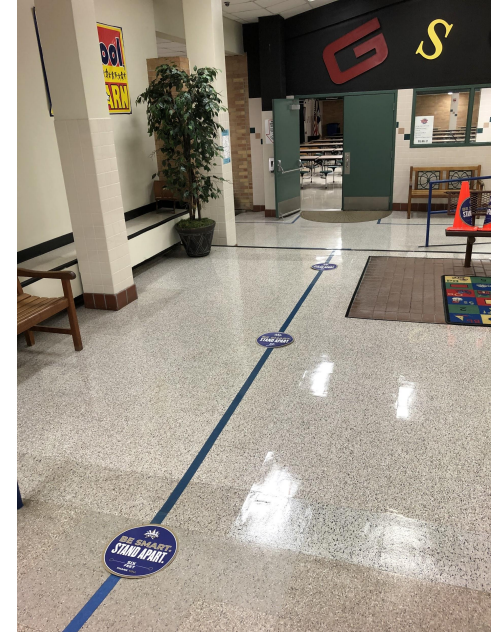
# RECESS

- Recess will be encouraged and is allowed per TEA guidelines.
- Motley will have a schedule for recess times and a rotation for recess locations.
- Only same grade levels are allowed to be outside at the same time.
- Students should use hand sanitizer before and after recess.
- Students can bring water bottles or bottles of water from home. These will be kept in the classroom (with names on them) to drink after recess and gym.



# CAFETERIA AND LUNCH

- Students must wear their masks in the cafeteria as they go through the cafeteria line.
- Motley Kitchen Staff will place the food on the trays for the students.
- Only two to three classes will be in the cafeteria at one time.
- Students will be socially distanced at the tables by skipping as many stools as possible. Each class will have two long tables assigned to them.
- Students will take off masks to eat and clip to their lanyard. They will put it back on after eating.
- Trash cans will be wheeled down each aisle and students will dispose of trash.
- Students will stay seated and will be dismissed when teacher arrives.
- The cafeteria tables will be sanitized after each class.



# **MOTLEY NURSE TERI SMITH**

Each staff member will receive a clinic supply bag with band-aids, tooth necklaces, gloves, clinic passes, etc.

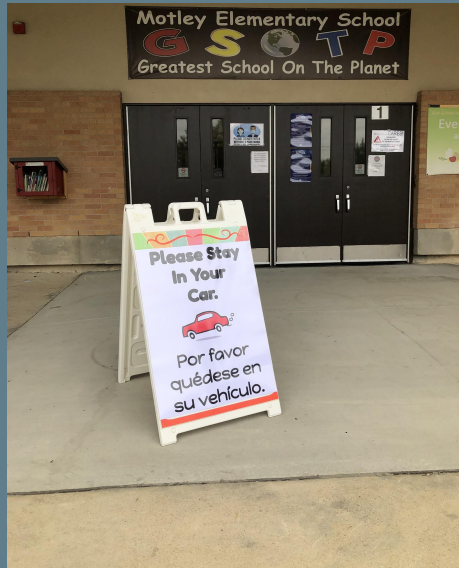
- Parents will receive a Covid report from Nurse Teri everyday through email. This will include the number of positive cases confirmed on campus.
- If a student was in close contact with a positive case, Nurse Teri will contact the guardians of the student and communicate next steps.
- Office clinic will handle medications and routine needs while secondary clinic will receive students experiencing other symptoms.
- The teachers will call the clinic and the nurse will report to classroom to assess the student.



# **DISMISSAL**

**Please be patient.  
This process will take  
time!**

- Prek, buses, daycare and walkers will be dismissed to assigned locations first.
- Parents must remain in cars with car tag hanging in clear sight. Please do not enter through the exit of parking lot for the safety of our students.
- Students will remain with their classroom teacher and exit the building on the playground side.
- Classes will wait in socially distanced spots for parents to pull through pick up lane.
- 5th grade will be released from their portables.







# Social and Emotional Support

There are many measures in place to help offset any negative impact Covid 19 has had on students.

- Age-appropriate classroom guidance lessons
- Individual support as needed
- Small group intervention
- Continued support for parents

Ms. Parker and all Motley staff are here to help!



## OTHER INFO

- Procedures are subject to change based on guidelines and recommendations from health officials, CDC, and Mesquite ISD.
- No after-school activities or clubs will be scheduled at this time.
- All Motley staff and students will watch a mandatory training video on the first day!
- Attendance will be taken each day for students that choose face-to-face learning and for those that choose virtual learning. Students must be present everyday! If a student is out sick, they can be counted present if they check in with the teacher and continue to make progress by completing assignments in the virtual classroom.